

OAKLAND~MAPLEVILLE FIRE DISTRICT OPERATING COMMITTEE

Meeting Minutes August 31, 2016

Opening:

The regular meeting of the Oakland~Mapleville Fire District Operating Committee was called to order at 7:12 pm on August 31, 2016 in the district fire station at 46 Oakland School St. Oakland, RI by Bob L'Esperance, Moderator.

Voting Committee Members Present: Treasurer Patricia St.Pierre, Tax Collector Richard Nolan, Tax Assessors Mike Cosetta, Clerk Peter Leone

Commissioners: Warren Steere and Tom Demers

Office Clerk Anne Chretien and **Fire Chief** Joe Bertholic

Absent: Tax Assessor Nicole Crandall **Commissioner:** Ed Bertholic

A. Approval of Minutes

The minutes of the July 27, 2016 meeting were sent to all members for review and posted on the RI Secretary of State's web-site.

Motion was made by Pat St. Pierre to approve and waive the reading of the previous meeting minutes and seconded by Mike Cosetta.

Unanimously voted "Aye" by all Committee Members present.

B. Commissioners Report

- Due to the obsolete telephones and that the telephones cannot be repaired, we have purchased new telephones. Bob Gautreau, Superintendent of the Burrillville Fire Alarm Company will assist Lori Poirier with the installation.
- Parking lot coating/stripping will take place this fall.
- Motion to accept the Commissioners Report was made by Patricia St.Pierre and seconded by Mike Cosetta.
- Unanimously voted "Aye" by all Committee Members present.

C. Chief's Report

- Runs were 45 from July 28, 2016 thru August 24, 2016. (See attached report.) Average 4 personnel per run. At times there are still unanswered calls.
- Truck maintenance for all vehicles is in good shape.
- Retraining of input for all reporting is taking place.
- Four new tires were put on the Brush Truck.
- Motion to accept the Chief's report was made by Mike Cosetta and seconded by Peter Leone.
- Unanimously voted "Aye" by all Committee Members present.

D. Tax Assessors Report

- 2016 Tax roll has been received and reviewed. National Grid percentage for tangibles will be increased this year per information from former town financial manager, John Mainville.
- N. Crandall will be brought up to date regarding the district boundaries and the review process of the tax roll by M. Cosetta.
- Motion to accept the Tax Assessors Report was made by Peter Leone and seconded by Patricia St. Pierre.
- Unanimously voted "Aye" by all Committee Members present.

E. Tax Collectors Report

- Collections from 9/1/2015 to 08/31/2016 which includes current and prior year taxes, interest and fees totaled \$450,860.43 as of August 31, 2016. Outstanding balance to be collected is \$34,113.11. See attached report.
- Approximately 93% of this year's tax levy has been collected.
- The Tax Roll for 2016-2017 has been added to the system and is being worked on presently to update address changes and add transferred property owners to the OMFD roll since June 30, 2016.
- Motion to accept the Tax Collectors report was made by Mike Cosetta and seconded by Patricia St. Pierre.
- Unanimously voted "Aye" by all Committee Members present.

F. Treasurers Report

- All bills are paid and up-to-date. See attached report.

- An item from the 2015-16 budget of \$12,000.00 for Equipment Upgrade will have to be added to the Annual Meeting agenda and voted on by tax payers as well as Call Pay Wages.
- Motion to accept the Treasurers Report as presented was made by Mike Cosetta and seconded by Peter Leone.
- Unanimously voted “Aye” by all Committee Members present.

G. Old Business

- Building Lighting – 46 X 3 lamps would cost \$300.00 vs. \$3720.00 for fixtures. The chief noted that a motion sensor was still needed in the bay.
- By-Laws Committee - Draft still working on revisions.
- Storage/Training Building Update – Used garage door was installed but they need to come back and replace the spring. Painting will continue when weather cools off and the lift we were using is returned. Two entrance doors still need to be purchased and installed. The doors will be purchased at Bargain Outlet. We will also need to build an outside staircase to the second floor. Pete Leone will review how to supply power to the building and let the Chief know.
- Fire Station Telephone System – We have discussed with Cox Communications regarding a new contract as our 5 year one expires in September 2016. The proposed contract is for 3 years and it will upgrade the internet speed to accommodate the increased usage at the station. Due to the fact that all state and other taxes will be eliminated due to our RI state tax exemption status, the bill may increase \$15 -\$20 monthly. Verizon was also considered but the cost was much higher.
 - Motion was made to up-grade the system with Cox Communications and to try to recoup the taxes paid by OMFD for previous billing by Mike Cosetta.
 - The motion was seconded by Leigha Joyal.
 - Unanimously voted “Aye” by all Committee Members present.
- Engine 14 – No update
- OMFD Website – The info is on the website and is still actively beginning worked on. Website address will be - oaklandmaplevillefd.com
There will be a link to Face book from the site.
- Dept. of Labor – FLSA states 212 hrs over 28 days. Will set up a schedule around three people to see how it would work out.
- Annual Meeting – The time of the annual meeting was talked about moving from 8pm to 7pm. Voters list from Burrillville Town Hall will be acquired for the meeting by the office clerk.
 - Motion was made by Peter Leone to set the time of the Annual Meeting to 7pm from 8pm to be consistent with the other monthly meetings of the District which are all held at 7pm.
 - Motion was seconded by Leigha Joyal.
 - Unanimously voted “Aye” by all Committee Members present.

H. New Business

- Legal counsel still needs to be found.
- Discussion was held to apply for a credit card for District business. Patricia St.Pierre will research the possibilities with our credit union.
- Proposed budget by 2016-2017 was discussed and finalized for the Annual Meeting. Electricity and Insurance line items were increased slightly due the rise in cost.

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I. Public Comment

N/A

J. Notifications and Announcements

N/A

K. Adjournment

- **Motion** to adjourn the meeting at 9:55 pm was made by Leigha Joyal and seconded by Mike Cosetta.
- Unanimously voted “Aye” by all Committee Members present.

Minutes respectfully submitted by: Anne Chretien, Office Clerk